TourWriter Start Guide

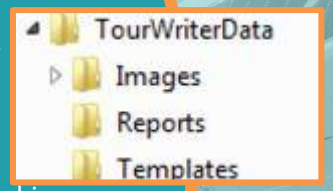


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Publishing 1

To do before the next session :

1. Review your own training session video.
2. Start thinking about your selected template design and any changes you want.
3. Input publishing content for the suppliers and services in full, for your example itinerary.
4. In your TourWriterData\Images folder, build a folder structure that replicates the folder structure of your TourWriter Suppliers folders.
5. If at any time you wish to check the Publishing content you have loaded is correct, you can use the Import/Export feature to double-check. In TourWriter, go to Tools > Additional > Data Import/Export > Publishing > Select Service Types > Load.



Refer to the How to View and Export Information from TourWriter document for more details.

Watch/read all resources available for the Publishing Training before the next session.

Please ensure that all tasks are completed well in advance of the next session to allow your Implementer time to complete their tasks and review your information.

